PRAHA 20.–21. 10. 2026
33. SILNIČNÍ KONFERENCE
INOVACE, UDRŽITELNOST, EFEKTIVITA

ROAD CONFERENCE 2026

ORGANISATIONAL AND TECHNICAL GUIDELINES FOR EXHIBITORS

Conference: 20–21 October 2026 | Stand handover: 19 October 2026

This document is intended for exhibitors and their contractors. Please also share the relevant instructions with transport companies, stand assembly teams and catering providers.

1. Venue

Prague Congress Centre (PCC)
5. května 1640/65
140 21 Prague 4 – Nusle
Czech Republic

2. Schedule and entrance opening hours

2.1 Monday, 19 October – stand completion and handover

PCC entrance opening hours: 8:00–20:00.

On Monday, 19 October, access to the Prague Congress Centre will be via main entrances 2 and 3 on the ground floor, or alternatively via staff entrance 11.

Stand installation and handover will take place throughout the day. When taking over your stand, we recommend checking its condition, furnishings, graphics, electrical connections and all other ordered services. Please report any deficiencies on site.

Exhibitors whose stands are provided by THEMA: EXHIBITIONS are requested to take over their stands on Monday, 19 October 2026, preferably by 18:00.

2.2 Tuesday, 20 October – first conference day

PCC entrance opening hours: 8:00–1:00 the following day.

Time	Programme	Location
8:00–8:45	Registration and morning coffee	Ground-floor foyer / ZOOM – 1st floor
8:45–9:05	Official conference opening	Congress Hall – access from 1st floor
11:35–11:55	Morning coffee break	ZOOM – 1st floor
13:15	Opening of the accompanying exhibition and poster sessions	ŘSD stand – 2nd floor
13:15–14:30	Lunch	4th floor, PCC
16:00–16:30	Afternoon coffee break	4th floor, PCC

Time	Programme	Location
from 19:00	Admission to the social evening	ZOOM – 1st floor

Charity basketball challenge in support of the Dobrý skutek Foundation

As part of the Road Conference 2026 accompanying programme, a charity basketball challenge will take place on Tuesday, 20 October in the outdoor exhibition area of the PCC, near main entrances 2 and 3, in cooperation with USK Praha.

All exhibitors and conference participants are invited to try shooting hoops and support the Dobrý skutek Foundation. Voluntary donations can be made via a QR code displayed at the basketball station.

Come and take part in the challenge for a good cause!

2.3 Wednesday, 21 October – second conference day

PCC entrance opening hours: 8:00–13:00.

Time	Programme	Location
8:30–10:00	Welcome coffee break	4th floor, PCC
8:45–12:15	Student morning programme	PCC conference and exhibition areas
12:00–13:30	Lunch with students	4th floor, PCC

Stand dismantling may begin no earlier than Wednesday, 21 October, at 15:30.

3. Deliveries, unloading, loading and material handling

3.1 Access to the loading area and refundable deposits

Unloading and loading during stand assembly and dismantling will be coordinated. Entry to the loading area is permitted upon payment of a refundable deposit. These rules also apply to deliveries of parcels and stand equipment.

Vehicle	Refundable deposit	Time limit
Up to 3.5 t	CZK 1,000 / EUR 50	1 hour
Over 3.5 t	CZK 2,000 / EUR 100	2 hours

The deposit will be refunded if the specified time limit is observed. A fee of CZK 500 applies for each additional hour or part thereof.

If you only need to bring a few small, lightweight items to your stand, we recommend parking in the PCC garages and taking them to your stand using the passenger lifts. This is generally easier than using the loading area.

When transporting a small quantity of materials (e.g. a few boxes), exhibitors are advised to bring their own trolley to facilitate transport from the vehicle to the stand. Trolleys are not available for loan on site.

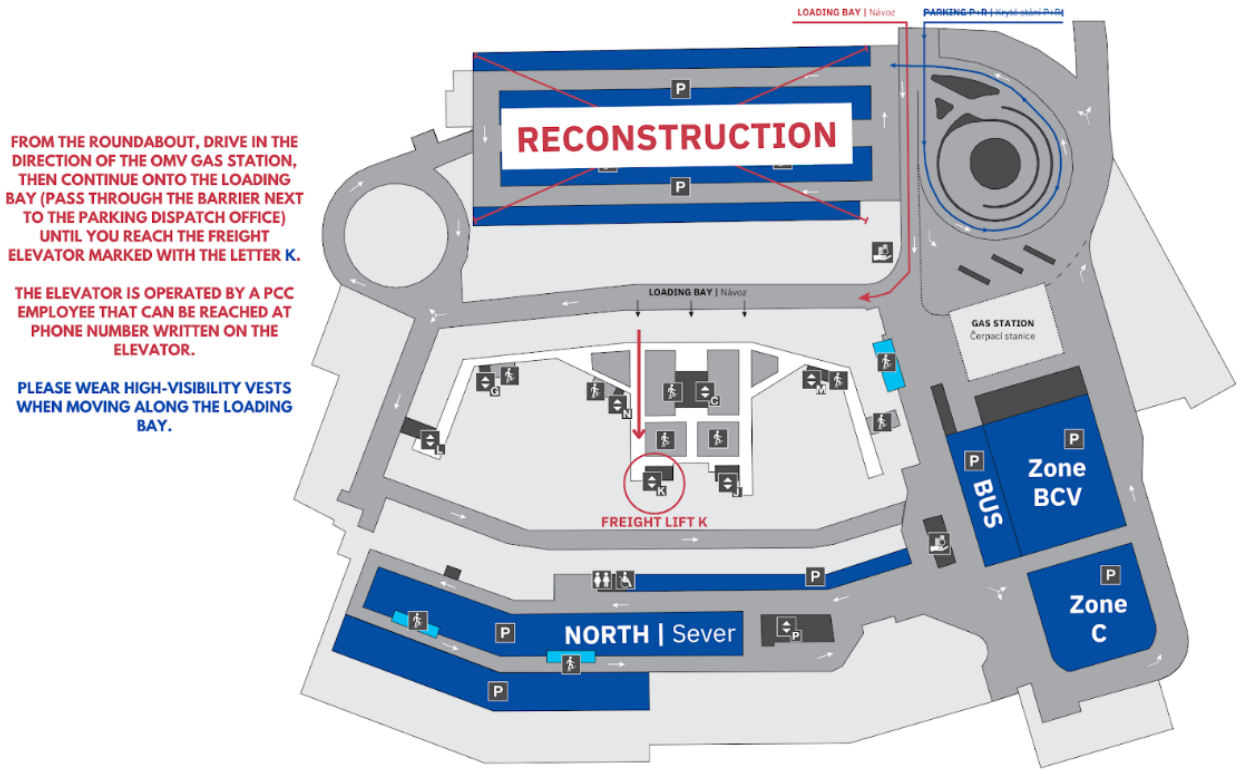
All persons using the loading routes must wear a high-visibility vest. You may bring your own vest or borrow one from the gatehouse at the loading route against a refundable deposit of CZK 100 per vest.

3.2 Freight lifts and access route

Freight lift K is operated by authorised PCC personnel. Freight lift G may be operated independently for pre-notified deliveries during the conference, subject to PCC conditions.

Access route to freight lifts K and G: width 220 cm, height 225 cm.

Specification	Lift K	Lift G
Depth	5.00 m	2.85 m
Width	2.40 m	2.00 m
Height	2.50 m	2.40 m
Maximum load	5,000 kg	2,000 kg



3.3 Loading route restrictions

Vehicles may unload directly at the freight lifts only if they meet all of the following limits:

- Height: max. 3.30 m
- Width: max. 3.50 m
- Length: max. 10 m
- Gross vehicle weight including load: max. 10 t

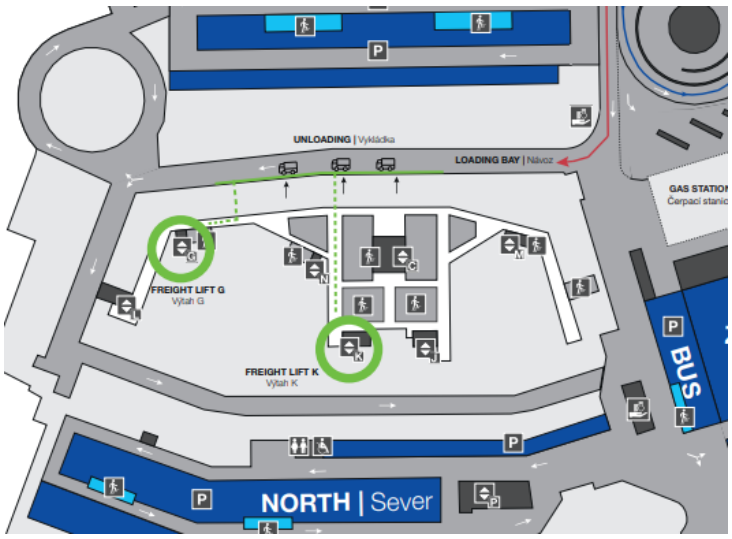
Vehicles exceeding any of these limits must unload before entering the loading area. Materials must then be moved manually or using trolleys.

Freight forwarding services can be booked in advance with DSV, the official freight forwarder for exhibitions and congresses at the PCC. DSV provides handling, transport and, if required, storage of packaging. Contact: Robin Veselý, robin.vesely@dsv.com, +420 739 340 694.

3.4 Stand replenishment during the conference – catering and deliveries

Exhibitors working with their own catering provider or requiring additional parcels, refreshments or materials to be delivered to their stand during the conference may use freight lift G.

Freight lift G may be operated independently for this purpose; however, its use must be reported in advance to the PCC representative, Ms Lucie Křečková, at +420 739 539 256. Please inform your external suppliers of this requirement. Deliveries must not interfere with visitor movement or the conference programme.



4. Exhibition access and registration

Only duly registered persons wearing the appropriate badge may enter the exhibition.

4.1 Exhibitor registration

Day	Registration
Monday, 19 Oct	Pre-registration 13:00–18:00
Tuesday, 20 Oct	Registration 8:00–20:00

Registration is located on the PCC ground floor near main entrances 2 and 3. Badges will be issued with the holder's name and company. Any additional services purchased (catering or the social evening) will be indicated on the badge.

Stand staff must wear their badges visibly at all times. A standard exhibitor badge grants access to the exhibition only, not to the professional conference programme. Access to catering and the social evening is permitted only with the relevant entitlement.

4.2 Delegate registration

Day	Registration
Monday, 19 Oct	Pre-registration 13:00–18:00
Tuesday, 20 Oct	Registration 8:00–20:00
Wednesday, 21 Oct	Registration 8:00–12:00

Registration takes place on the PCC ground floor near entrances 2 and 3. Delegate registration desks will be marked according to the initial letters of surnames. Each delegate will receive a name badge and conference materials or a voucher for collection.

A delegate badge grants access to the conference programme, exhibition, coffee breaks, lunches and the social evening on 20 October. Badges must be worn visibly.

On the first conference day, delegates may collect interpretation headsets from a designated desk on the PCC ground floor. Headsets will be issued upon scanning the QR code on the delegate's ticket. After the programme, headsets must be returned to the same desk.



5. Transport and parking

Parking is available in the PCC underground garages and other designated parking areas. The venue is also accessible from Vyšehrad metro station.

Indicative parking rates: CZK 50/hour, up to CZK 550/24 hours, and approximately CZK 20 for each additional hour after 24 hours.

Parking facility	Capacity / restrictions
PCC garages	74 spaces, stated maximum height 3.6 m
BCV garages – Business Centre Vyšehrad	24 spaces, stated maximum height 3.6 m

Parking zones apply in nearby streets. Further parking is available, for example, at the Arkády Pankrác shopping centre.

5.1 Public transport

Metro: Line C, Vyšehrad station, approximately 2–3 minutes on foot.

Tram: Pražského povstání or Vyšehrad stops, within walking distance.

Journey planner: https://pid.cz/

6. Additional information for exhibitors

6.1 Technical support for exhibitors

A technical support desk will be available to exhibitors on the PCC ground floor, on the opposite side of the registration area.
Please contact the technical support desk with any comments, technical requests or operational issues relating to your stand.
Technical support staff will help resolve your request or refer it to the responsible person.

6.2 Electrical connections

The electricity supply throughout the exhibition area will be switched off overnight, except for dedicated 24-hour circuits intended, for example, for refrigeration equipment. Standard power will be switched on 30 minutes before the exhibition opens and switched off 15 minutes after it closes.

6.3 Dishwashing service

The dishwashing service is available on request: staff will collect used dishes from your stand and return them after washing. Contact details will be available on 20 October. If you have not received them, please contact the technical support desk on the ground floor.

6.4 Initial and daily stand cleaning

Cleaning is provided to exhibitors who have ordered the service. It takes place after stand construction and subsequently in the evenings after exhibition days. It includes vacuuming carpets, wiping surfaces and removing waste. Any services beyond the ordered cleaning package are charged separately. This also applies to waste collection during the conference day, which is not included in standard stand cleaning. To request this service, please contact the technical support desk on the ground floor.

6.5 Catering – delivery of orders to stands

Where catering has been ordered through THEMA: EXHIBITIONS, delivery directly to individual stands will be arranged as follows:

- **Fresh catering: Delivered on the booked day, normally between 8:00 and 9:00, in accordance with the arrangements agreed in advance.**
- **MAKRO products: Ordered products will be delivered directly to individual stands on the morning of Monday, 19 October 2026.**

6.6 Conference app

The conference app is available again this year. We recommend downloading it for up-to-date information. What does the app offer?

- up-to-date programme – create your own schedule from selected presentations,
- notifications – alerts about programme changes, talks and conference updates,

- downloadable conference proceedings,
- extended partner profiles,

- exhibition layout and venue maps,
- networking – make new business contacts,
- participant list,
- online feedback and polls,
- excursion registration.

Download the app using the QR code:

6.7 Exhibition security

The organiser provides general security for the exhibition areas outside opening hours. Individual stand security is not included. We recommend securing valuables and locking them away when stand staff are absent. Liability for damage is governed by the applicable contractual terms and legal provisions.

6.8 Storage of empty packaging

Empty packaging, boxes, crates and other materials must not be left in aisles or behind stands. The PCC may charge for their removal. Please contact DSV for packaging storage.

6.9 Insurance

Exhibitors should arrange insurance for their exhibits, goods and equipment according to their needs. Exhibitors are responsible for securing and, where appropriate, insuring their own exhibits. The liability of other parties is governed by applicable law and contractual terms.

6.10 Complimentary Wi-Fi

Complimentary internet access is available throughout the conference.
Network name: VIAKONTROL CONFWIFI
Password: Silnicka2026

Thank you for supporting the Wi-Fi network. VIAKONTROL

6.11 Cloakrooms

Cloakrooms are available on the ground floor of the Prague Congress Centre.

Day	Cloakroom hours
Tuesday, 20 Oct	8:00–1:00 the following day
Wednesday, 21 Oct	8:00–13:30

7. Health, safety and fire regulations

All persons must comply with Czech legislation and PCC operating regulations concerning occupational health and safety, fire prevention, hygiene and environmental protection.

- Smoking and the use of open flames are prohibited throughout the PCC; smoking is permitted only in designated areas.
- The use or storage of flammable substances, gas cylinders, cooking appliances, heaters, pyrotechnics and similar equipment requires prior express approval from the responsible PCC representative.
- Emergency routes, exits, corridors, electrical distribution boards, fire hydrants and firefighting equipment must remain accessible at all times. Stands must conform to the approved floor plan.
- A minimum clearance of 150 cm must be maintained from glass surfaces and building structures. No materials may be stored in this area.
- Exhibitors must provide evidence of the fire-safety properties of materials used upon request. Welding, grinding and cutting require prior approval.
- Vehicles powered by LPG, CNG or other compressed gases are not permitted in the PCC underground garages.
- Exhibitors are responsible for informing their staff and contractors of safety rules, maintaining order and restoring the area to its original condition after the event.

8. Photography, video recordings and personal data

Photographs and audiovisual recordings may be taken during the event for documentation and promotion of the Road Conference and the Czech Road Society (Česká silniční společnost, z. s.). Information on personal data processing and the exercise of data protection rights is available from the organiser at info@silnicnikonference.eu.info@silnicnikonference.eu

9. Contacts

Area	Contact person	Contact details
Exhibition space bookings	Michal Sirovátka	m.sirovatka@silnicnispolecnost.cz +420 724 365 943
Partnerships	Jana Rosenbergerová	jana@thema-exhibitions.com +420 720 464 281

Area	Contact person	Contact details
Registration, catering, hostesses	Zuzana Neckářová	zuzana@thema-exhibitions.com +420 724 201 432
Technical implementation, utilities, approvals	Andrea Bartošová	andrea@thema-exhibitions.com +420 602 287 169
Technical implementation	Pavla Šimůnková	pavla@thema-exhibitions.com +420 603 173 560
DSV freight forwarding	Robin Veselý	robin.vesely@dsv.com +420 739 340 694
Freight lift G coordination	Lucie Křečková, PCC	+420 739 539 256

Thank you for your cooperation. We wish you a successful participation in Road Conference 2026.